

**Board of Selectmen
Town of East Windsor
11 Rye Street
East Windsor, CT**

**MINUTES OF SPECIAL MEETING,
April 4, 2011 at 7:00 p.m.**

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Gilbert Hayes, and Richard P. Pippin, Jr.
Members Absent: Mark Simmons and John L. Burnham
Others: Kathleen Pippin, Dale Nelson, Alan Baker, E. Arthur Enderle, III,
Paul Anderson, Edward Alibozek, and others
Press: L. Smith (Patch.com)

I. Call to Order

First Selectwoman Denise Menard called the Special Meeting to Order at 7:02 p.m., in the East Windsor Town Hall.

II. Attendance

Denise Menard, First Selectman
Gilbert Hayes, Selectman
Richard P. Pippin, Jr., Selectman

Ms. Menard requested that a moment of silence in the memory of the passing of the mother of Deputy Selectman Mark Simmons.

III. Approval of Minutes

**A. Approval of Regular Meeting Minutes
March 15, 2011**

An error was noted in the March 15, 2011 Regular Meeting Minutes. An amendment to the minutes in Section V., Subparagraph c, Paragraph 2 is noted. The following is the noted amendment:

“...the auditor and complies with **Gaspe**; however,...”

to

“...the auditor and complies with **GASB**; however,...”

In order to clarify that paragraph, it was also noted that the substance of the email sent to Ms. Menard from Mr. Paul Anderson, when a policy is adopted, the procedure of storing said document should include which Board approved and issued said policy, date of approval for reference purposes.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen approves the minutes of March 15, 2011 Regular Meeting, as amended.

**B. Approval of Budget Workshop Meeting Minutes
March 5, 2011**

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the minutes of March 18, 2011 Special Meeting Budget Workshop, as presented.

IV. Public Participation

Ms. Dale Nelson, 51 Omelia Road, addressed the Board. She wanted to inform the Board that Mr. Dick Sherman has been awarded the East Windsor Citizen of the Year Award, which is awarded by the East Windsor Rotary Club. Tickets for the ceremony which is to be held at LaNotte Restaurant on April 25, 2011, are presently on sale and are available by contacting either her or other members of the Rotary Club.

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen agree to move the discussion of Agenda Item VII. Selectmen's Reports before V. Communications.

V. Selectmen's Reports

a. Denise Menard, First Selectwoman

Ms. Menard gave a copy of her report to all Board Members for their review and is attached hereto entitled "Exhibit A".

b. Mark Simmons, Deputy First Selectmen

Mr. Simmons was not in attendance, no report given.

c. John L. Burnham, Selectmen

Mr. Burnham was not in attendance, no report given.

d. Gilbert Hayes, Selectmen

Mr. Hayes mentioned a convention he attended recently through the Greater Hartford Transit Association. The discussion was mainly focused on the cost of diesel and gas along with the taxes placed upon those fuels.

Mr. Hayes also proudly announced that the month of April is considered Donate Life Month and in honor of that, a flag has been given to the Town of East Windsor to fly in the month of April. Mr. Hayes indicated he is very aggressive advocate of the cause, given that he is a kidney recipient. He encouraged everyone to become a donor when renewing their driver's license.

e. Richard P. Pippin, Selectmen

Mr. Pippin indicated his report would be short. He missed the East Windsor Housing Authority meeting held recently due to the Town Meeting which was held. He also wanted to congratulate Mr. Edward Alibozek as he was given the Operator of the Year award. Mr. Pippin attended the WPCA meeting and there was only one customer who had a complaint about their fee and it was indicated it would be corrected. There was a discussion regarding regulations of private sewers and sewers owned by the WPCA.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen agree to move the discussion of Agenda Item X. Budget Matters B. Budget Transfers before V. Communications.

X. Budget Matters

b. Budget Transfers

Ms. Menard indicated there is a transfer which needed to be discussed. She gave a two page handout to all of the Board Members for their review. The handout gave a breakdown of the transfer request from the WPCA. There were members of the WPCA present to answer any questions which the Board Members had in regards to this transfer. Mr. Edward Alibozek, Chief Operator introduced himself to the Board. He gave to the Board Members an eight page presentation, including photographs and maps for their review as he conducted the presentation. The project which is being proposed is to acquire a software program (GIS) to digitize the sewer maps of the Town. He has checked with the Treasurer's Office regarding any monies available in the CNR accounts from projects which have been completed. Monies have been found and at this time, it is being asked to use those monies to fund this project. The software program would be beneficial not only to the WPCA, but other Town departments as well. He discussed the handout page by page.

A discussion was held regarding the preserving of the Town maps with the use of the software and using cameras in the sewer lines to see prospective

problems with those lines. A sample of those maps using the software was shown to the Board. It was noted those maps are constantly updated and show great detail, which will benefit many Town Departments, such as, Assessor and Planning Offices.

During the discussion, Mr. Art Enderle gave an update to the Board regarding the North Road Sewer Project. The bids which were received were opened and the lowest bidder withdrew his bid due to the fact his bid contained a math error. The next lowest bid was Spazzerini Construction. A preliminary meeting has been held and the USDA has to review Spazzerini's bid and information. Construction is scheduled to begin at the end of April. Representatives from WPCA will be meeting with residents and businesses regarding the project, giving them information they may need during the process.

A brief discussion was held.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen approves the request and forwards to the Board of Finance the transfer in the amount of \$19,733.23 to Town Document Fund Account No.: 1-08-55-1025-7-799-0630-0 from WPCA/Prospect Hill Account No.: 1-08-55-1025-7-799-0724-0, and to a Town Meeting if necessary.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen agree to continue with the order of the Agenda Item V. Communications.

VI. Communications

a. Marilyn Rajala's Resignation as Democratic Registrar of Voters

Ms. Menard indicated she has received a letter from Ms. Marilyn S. Rajala dated April 1, 2011 indicating she is tendering her resignation as the East Windsor Democratic Registrar of Voters effective April 1, 2011. She wanted to thank everyone for the honor of being allowed to perform this duty for the past 35 years. She formally appointed Mr. Daniel Nadeau as the East Windsor Registrar of Voters to complete her term. Ms. Menard indicated she met with Mr. Nadeau discussing the duties he will be responsible for.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen accept with deep regret the resignation of Ms. Marilyn Rajala as the Democratic Registrar of Voters with sincere thanks for all of her efforts of the past 35 years and a job well done.

b. Thank you to Rand Stanley

Ms. Menard commented that she received a thank you letter from Ms. Rosemary Zedlitz dated March 22, 2011. Ms. Menard read the letter. It indicated Mr. Stanley helped the homeowner with a problem she had with a contractor who was hired to build a deck.

c. Samantha Lee, Tax Collector Certificates of Credit

Ms. Menard remarked that recently Ms Samantha Lee, Tax Collector, has received five Certificates of Participation for continuing education. Those courses were Legislative Update, Mobile Homes: Best Practices, WPCA Collections and Assessments Part B, Internal Controls, and Collection Methods. Job well done!

d. CIRMA Equity Distribution Funds

Ms. Menard remarked that recently the Town of East Windsor and East Windsor Board of Education equity distribution will be in the amount of \$22,678. On March 8, 2011, CIRMA Board of Directors declared a distribution of Members' Equity in the amount of \$3,000,000 to be shared among eligible members on a pro-rata basis, against eligible contributions received in 2009-2010 policy year. The Town of East Windsor and the East Windsor Board of Education's eligible contribution is the premiums received during 2009-10 policy period, including payroll audits, retrospective adjustments, and premium-being endorsements.

e. Service Credit for North Central CMED

Ms. Menard commented about a letter received from the Department of Public Safety dated March 23, 2011. The letter indicated that under the provisions of the State of Connecticut Regulations Section 28-24-7(a) and (b) every municipality is eligible for a regional telecommunications service credit for Coordinated Medical Emergency Direction (CMED) services. In accordance with the provisions of this regulation, this credit shall be based upon the factor of thirty cents per capita. Based upon population of 11,041, the value of East Windsor's credit for fiscal year 2011-2012 is \$3,312.30.

VII. Board and Commission Resignations and Appointments**a. Resignations: None****b. Re-Appointments: None**

**c. New Appointments:
Veterans Commission
Victor DeCapua (D) Alternate, term expiring 12/01/2015**

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the re-appointment of Victor DeCapua (D) to serve a term to expire December 1, 2015 as an Alternate Member.

d. Board and Commission Current Vacancy List

The list was given to all the Board Members for their review. A brief discussion was held regarding the list.

VIII. New Business

a. Funding for Facilitator for Rt. 140 Rezoning Workshop/Transfers Funds

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen postpones the discussion of "Funding for Facilitator for Route 140 Rezoning Workshop/Transfer Funds" until the next Regular Meeting on April 19, 2011.

b. Discussion of Upcoming Referendums

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen postpones the discussion of "Discussion of Upcoming Referendums" until the next Regular Meeting on April 19, 2011.

**c. April/Fair Housing Month, Adopt the following:
Fair Housing Resolution, Fair Housing Policy Statement, Title VI
Equal Opportunity Statement, Affirmative Action Policy Statement,
and ADA Municipal Grievance Procedure**

Ms. Menard indicated that in order to be in compliance with the Small Cities Block Grant, the Board must adopt the aforementioned policies.

It was **MOVED** (Pippin) and **SECONDED** (Hayes) and **PASSED** (U) that the Board of Selectmen approves and adopts the following Resolutions and Policies: Fair Housing Resolution, Fair Housing Policy Statement, Title VI Equal Opportunity Statement, Affirmative Action Policy Statement, and ADA Municipal Grievance Procedure, as are the attached hereto and marked as Exhibit B and to authorized First Selectwoman, Denise Menard to sign on behalf of the Town of East Windsor.

d. Approval of Community Day Proclamation

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves and adopts the Community Day Proclamation as attached hereto and marked as Exhibit C and to authorized First Selectwoman, Denise Menard to sign on behalf of the Town of East Windsor.

e. Tax Refunds

Ms. Menard discussed an Application for Refund request from the Tax Collector dated March 30, 2011 wherein Ms. Samantha Lee, Tax Collector is requesting under Connecticut General Statutes Section 12-129 a refund from the Town of East Windsor in the amount of \$969.59.

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen approves the tax refunds in the amount of \$969.59 pursuant to the tax collector's request of March 30, 2011.

IX. Unfinished Business

- a. *Review of the January 10, 2011 Proposed Blight Ordinance**
- b. *Request for "Exempt Signs" at Railroad Crossings (Pending further information regarding Wells Road cross from Mr. Smart)**
- c. *East Windsor Storm Water Management Committee**

Starred items not discussed, but will remain on the agenda pending receipt of additional information.

XI. Executive Session (pursuant to Connecticut General Statutes Section 1-200(6) Personnel Matter

It was **MOVED** (Pippin) and **SECONDED** (Hayes) **PASSED** (U) that the Board of Selectmen enters into Executive Session to conduct a hearing and to preserve the confidentiality of records.

The Board entered into Executive Session at 8:25 p.m.

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen terminates Executive Session enters into Public Session at 9:12 p.m.

XII. Adjournment

It was **MOVED** (Hayes) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen adjourns the April 4, 2011 Special Meeting at 9:13 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary

EXHIBIT A

April 4, 2011

My report to the Board of Selectmen

Small Cities Block Grants:

Bids were opened on March 25. The low bidder was Hinckley Construction. The guidelines of this grant force us to take the low bidder. We have some reservations about Hinckley because of the quality of work they did for the water company on Wells Rd. We expect to sign the contract soon and start the project asap. The water company has already begun water line rehab so they should be slightly ahead of us.

The grant administrator Larry Wagner sent a request for additional information needed for the Park Hill project application today. I have requested a meeting next Monday to hopefully go over responses to his request and keep this going. The Public Hearing for the project is April 19.

State Industrial Park Roads Grant: We are waiting for a response to our request to use a prequalified contractor who is on the State's "preferred vendor" list rather than go out to bid on this project since it is totally funded with State money. I called the State last Friday to be sure they didn't forget we are waiting for that answer so hopefully we will hear soon and that project can get underway.

We have hired Lori Titus for the Park and Rec part time clerical position, have interviews for a senior center drivers on Wednesday and have advertised for a senior center program coordinator.

Work is moving forward at STR. Holden Trucking is working on the road that will connect Craftmen to Newberry Road and I have seen electrical, HVAC and various contractors trucks onsite in the last couple of weeks.

Reminder of some upcoming events:

April 5 Board of Finance Budget Public Hearing

April 9 BMX Park Wine and Chocolate Tasting

April 21 EW Citizen of the Year Dick Sherman

April 30 Bulk waste dropoff

May 7 Community Day

May 14 Dog Park opening

EXHIBIT B

TOWN OF EAST WINDSOR
FAIR HOUSING RESOLUTION

Whereas, All American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, State and Federal Fair Housing laws required that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, be given equal access to rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of East Windsor is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE BE IT RESOLVED, THAT THE Board of Selectmen of the Town of East Windsor hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non-discriminatory basis; and BE IT FURTHER RESOLVED, That the First Selectman of the Town of East Windsor, or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practices in the Town of East Windsor.

Adopted by the East Windsor Board of Selectmen April 2011.

Denise Menard
First Selectman

Date



EXHIBIT B CONTINUED

TOWN OF EAST WINDSOR
FAIR HOUSING POLICY STATEMENT

It is both the policy and strong commitment of the Town of East Windsor to promote Fair Housing opportunities in all its programs and housing activities and to take affirmative action through education and implementation of ensure housing opportunities for all persons and families.

The Town of East Windsor will take affirmative action to ensure that all tenants, applicants, residents are treated fairly without regard to their race, color, religion, sex, sexual orientation, marital statues, national origin, ancestry, learning disability, mental or physical disability, including but not limited to blindness, age individuals with children, or lawful source of income.

The Town of East Windsor will continue to make a good faith effort to comply with all Federal and State laws and policies which speak to fair housing practices.

It is the policy of the Town of East Windsor that all Housing related personnel be trained and educated in the principals of Fair Housing and Equal Opportunity so that Equal Housing Opportunity may be available to all qualified applicants.

This Fair Housing Policy Statement reaffirms our personal commitment to the principals of fair housing and equal opportunity housing practices.

The Fair Housing Officer, Elizabeth Burns, or her designated representative is responsible for the enforcement and implementation of the Fair Housing Regulations/Plan and the enforcement of this policy. The Fair Housing Officer may be reached at (860) 623-2430.

Complaint(s) pertaining to discrimination in any program funded by this Town of East Windsor may be filed with the Fair Housing Officer. The Town's Grievance Procedure will be utilized in this case (s).

Complaints also be filed with the Commission on Human Rights and Opportunity, 21 Grand Street, Hartford, CT 06106.

Denise Menard, First Selectman

Date

EXHIBIT B CONTINUED

AFFIRMATIVE ACTION POLICY STATEMENT

As First Selectman of the Town of East Windsor, I recognize the need for Affirmative Action and I pledge my commitment to undertake positive actions to overcome the present effects of past practices or barriers to equal employment opportunity and to achieve the full and fair participation of minorities, women, people with disabilities, older persons, and all other protected groups found to be underutilized in the East Windsor's work force or affected by policies having an adverse impact. In the spirit of Executive Order 11, signed by Governor Ella Grasso, November 21, 1975, and Executive Order 9, signed by Governor William A. O'Neill on January 3, 1984, I further state that this Town of East Windsor will comply with the anti-discrimination provisions of the State and Federal laws and regulations listed at the end of this section.

I recognize the hiring difficulties experienced by minorities, people with disabilities and by many older persons and, where appropriate, I have set goals to overcome the present effects of past discrimination, if any, to achieve the full and fair utilization of such persons in the work force. I further pledge that the Town of East Windsor will affirmatively provide services and programs in a fair and impartial manner.

Where adverse impact is identified, the Town of East Windsor will: (1) review its personnel policies and procedures to ensure that barriers, which unnecessarily exclude protected classes and practices which have an illegal discriminatory impact, are identified and eliminated; (2) explore alternative approaches to employ minorities and members of protected classes; (3) administer all terms, conditions, privileges and benefits of the employment process in an equitable manner; and (4) establish procedures for the extra effort that may be necessary to ensure that the recruitment and hiring of protected group members reflect their availability in the job market.

It is the policy of the Town of East Windsor to provide equal employment opportunities without consideration of race, color, religion, age, sex, marital status, national origin, genetic information, past/present history of mental disability, ancestry, mental retardation, learning or physical disabilities including but, not limited to blindness, sexual orientation, political belief, or criminal record, unless the provisions of Section 46a-60(b), 46a-80(b), and 46a-81(b) of the Connecticut General Statutes are controlling or there is a bonafide occupational qualification excluding persons in one of the above protected groups. This policy applies to all aspects of the employer/employee relationship including, but not limited to, recruitment, hiring, referrals, classifying, advertising, training, upgrading, promotion, benefits, compensation, discipline, layoff and terminations.

The Town of East Windsor will implement, monitor and enforce this Affirmative Action Policy Statement in conjunction with the applicable federal and state laws, regulations and executive orders listed below: 13th, 14th, and 15th Amendments of the United States Constitution, Civil Rights Act of 1866, 1870, 1871, Equal Pay Act of 1963, Title VI and VII of the 1964 United States Civil Rights Act, presidential Executive Orders 11246, amended by 11375, (Nondiscrimination under federal contracts), Act 1 Section 1 and 20 of the Connecticut Constitution, Governor Grasso's Executive Order Number 11, Governor O'Neill Executive Order Number 9, the Connecticut Fair Employment Practices Law (46a-63-64), Discrimination against Criminal Offenders (46a-80).Connecticut General Statutes and Connecticut Code of Fair Accommodations Law (46a-63-64), definition of Blind (46a-51 (1), definition of Physically Disabled (46a-51 (15), definition of Mentally Retarded (46a-51 (13), cooperation with the Commission on Human Rights AND Opportunities (46a-77), Sexual Harassment (46-60-(a), Connecticut Discrimination Law (360436 through 439), Title I of the State and the Local Fiscal Assistance Act of 1972 and the Americans with Disabilities Act of 1992.

This policy statement will be given annually to all Town employees and will also be posted throughout the Town Hall. I also expect each supplier, union, consultant and other entity (s) with which we do business to comply with all applicable State and Federal Equal Opportunity laws and regulations. The Town of East Windsor will not knowingly do business with any entity debarred from participation in any federal or state program or found to be in violation of any state or federal anti-discrimination law.

I have assigned the responsibility to achieve a successful implementation of our goals and objectives to Elizabeth Burns of the Town of East Windsor, who can be reached at (860) 623-2430.

Date

Denise Menard, First Selectman of the Town of East Windsor

**THIS STATEMENT IS AVAILABLE IN LARGE PRINT OR ON AUDIO TAPE
FROM THE ADA-504 COORDINATOR BY CALLING 860-623-8122.**

EXHIBIT B CONTINUED

ADA MUNICIPAL GRIEVANCE PROCEDURE

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the Town of East Windsor.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be make available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Elizabeth Burns, ADA Coordinator
Town of East Windsor
25 School Street, P.O. Box 911
East Windsor, CT 06088

Within 15 calendar days after receipt of the complaint, ADA Coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the ADA Coordinator will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audiotape. The response will explain the position of ADA Coordinator and offer options for substantive resolution of the complaint.

If the response by the ADA Coordinator does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of the ADA Coordinator within 15 calendar days after receipt of the response to the First Selectman or his/her designee.

Within 15 calendar days after receipt of the appeal, the First Selectman or his/her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the First Selectman or his/her designee will respond in writing, and where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the Town of East Windsor, appeals to the First Selectman or his/her designee, and responses from the ADA coordinator and First Selectman or his/her designee will be kept by the Town of East Windsor for at least three years.

Denise Menard, First Selectman

Date

EXHIBIT B CONTINUED

**COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS
ACT OF 1964**

The Town of East Windsor does not discriminate in the provisions of services, the administration of its programs, or the contractual agreements. The Town of East Windsor seeks to fully carry out its responsibilities under the Title VI Regulations.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the grounds of race, color, or national origin in programs and activities receiving Federal financial assistance. Title VI provides that No person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied of, or be otherwise subjected to discrimination under any programs covered by the Regulations.

This policy is effectuated through the methods of administration outlined in the Town's Fair Housing Plan and is fully implemented to ensure compliance by the Town, as the recipient, and by sub recipients. The cooperation of all Town Personnel is required.



Denise Menard, First Selectman

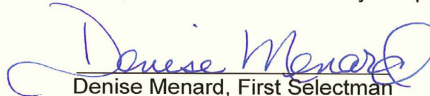
Date

EXHIBIT C

**COMMUNITY WEEK
May 2 - 7, 2011
Proclamation**

- Whereas, the abuse of substances causes physical, emotional, and economic hardship for hundreds of thousands of adults and young people; and
- Whereas, on average someone is killed by a drunk driver every 50 minutes and it is estimated that in 2011, 10,839 people will be killed by a drunk driver.
- Whereas, the East Windsor Substance Abuse Prevention Council has continuously fostered awareness of substance abuse and promoted healthy lifestyles; and
- Whereas, the East Windsor Substance Abuse Prevention Council has planned special activities to focus on healthy lifestyles during the week of May 2nd 2011; and
- Whereas, the highlight of the week's focus will culminate in a day-long event on May 7th, 2011; therefore be it
- Resolved, that the East Windsor Board of Selectmen proclaims the week of May 2, 2010 to May 7, 2010 as Community Week in East Windsor. We call upon all citizens, government agencies, public and private institutions, businesses and schools in East Windsor to promote awareness of substance abuse and opportunities to foster healthier lifestyles for all citizens, particularly young people.

Dated at East Windsor, Connecticut this 4th Day of April, 2010


Denise Menard, First Selectman